

100 Organizing Tasks

Declutter and organize the following areas of your home. Tackle one cupboard, drawer or shelf at a time unless you have plenty of time to do more.

Kitchen

1. Kitchen table
2. Junk drawer
3. Countertop
4. Drawers
5. Cupboards
6. Pantry shelves
7. Inside refrigerator
8. Inside fridge freezer
9. Front and top of fridge
10. Deep freezer
11. Cutlery & utensils
12. Small appliances & gadgets
13. Spices
14. Cookbooks & recipes
15. Food storage containers
16. Water bottles, mugs & glasses
17. Bakeware
18. Dishes
19. Saucepans & lids
20. Towels & oven mitts
21. Shopping bags & plastic bags
22. Takeout menus

Bedroom

23. Bed linens
24. Pillows
25. Closet
26. Dresser drawers
27. Jewelry
28. Shoes
29. Bags
30. Belts, scarves & other accessories
31. Swap out seasonal clothing
32. Nightstand
33. Under-the-bed storage

Bathroom

34. Cupboard
35. Shelves
36. Drawers
37. Medicine cabinet
38. Bath toys
39. Towels & Washcloths
40. Bath & Body products
41. Hair tools
42. Feminine hygiene products
43. Makeup
44. Add a laundry basket

Living Areas

- 45. Coffee table
- 46. Side tables
- 47. T.V. stand
- 48. DVDs & CDs
- 49. Magazines & newspapers
- 50. Games & toys
- 51. Bookshelves
- 52. Home décor

Office

- 53. Desk surface
- 54. Drawers
- 55. Shelves
- 56. Filing cabinet
- 57. Paper clutter/ piles
- 58. Tax documents
- 59. Receipts
- 60. Computer files
- 61. Email
- 62. Office supplies

Laundry

- 63. Cupboard
- 64. Drawer
- 65. Shelves
- 66. Pick up clothes off the floor
- 67. Fold & put away clean laundry
- 68. Laundry supplies

Kids

- 69. Create storage solution for toys
- 70. School documents
- 71. Homework station
- 72. Backpack drop-off zone

Miscellaneous

- 73. Create command centre
- 74. Create donation centre
- 75. Create cleaning caddy
- 76. Arrange drop off/ collection of donations
- 77. Medications
- 78. First aid supplies
- 79. Your purse
- 80. Exercise equipment
- 81. Pet supplies
- 82. Gift wrapping supplies
- 83. Holiday décor
- 84. Party supplies
- 85. Update smartphone
- 86. Photos
- 87. Create a To-Do list
- 88. Update your planner
- 89. Schedule appointments
- 90. Make calls or send emails you've been avoiding
- 91. Meal plan
- 92. Do 10-15 minute clean-up

93. Sentimental items
94. Coupons
95. Create coupon storage solution
96. Cables for electronic devices

97. Earphones
98. Coat closet
99. Garage
100. Gardening supplies

Use the information in these popular posts to help you declutter and organize your home:

- [How To Organize Your Junk Drawer In 5 Easy Steps](#)
- [How To Clean and Organize Your Refrigerator To Save Money](#)
- [Under-the-Sink Organization: 9 Super Smart Tips You Need To Know](#)
- [The Best Way To Organize Your Small Walk-In Closet](#)
- [5 Smart Small Master Bedroom Organization Tips You Need To Know](#)
- [10 Excellent Ways To Magically Add Extra Storage To Small Homes](#)
- [How To Organize Paper Clutter In Your Home Like A Boss](#)
- [Build the Perfect Command Centre: How To Organize Your Family](#)
- [5 Reasons Why You Need To Meal Plan](#)
- [12 Clutter Hotspots and How To Banish Them For Good](#)